

Burlington City Arts Board of Directors

Executive Committee Minutes

Tuesday, April 16 2019 2:00pm

BCA Lorraine B. Good Room

In attendance: Beth Montouri-Rowles- President, Lori Rowe-Vice President, Laura McDonough-Treasurer, Staff: Sara Katz, Meara McGinniss

1. Called to order-2:05pm
2. Agenda- Approved with amendments due to interview schedules
3. Public Forum- Jim Lockridge was present. He introduced himself and stated that he thinks the governance of BCA is exclusive due to self-election and permanent honorary voting member status.
4. Board Applicant Interviews-Two interviews with board member applicants were conducted.
5. Committee Review-Executive Committee would like a list of board committee commitments. A report on frequency of committee meetings was also requested.
6. Financial Update-Update on financials from Sara Katz. Earned revenue above expectations, but still working on filling the fundraising gap. Art Auction fundraiser scheduled for June 15.
7. Succession Plan Discussion-Beth Montouri-Rowles would like to continue the work we began last year on a formal plan for a succession plan for BCA leadership and BCA Advisory Board leadership. She will reach out to members of city council and the administration for next steps.
8. ED Review Discussion-The Executive Committee has some questions on the timing of the annual ED review. Sara Katz recommended that the executive committee process begin even though a formal request has not come from the mayor.
9. Board Membership Review-As new board members are brought on, it is a good time to review standing board members including term limits and attendance. Meara McGinniss will provide a report to the Executive Committee.
10. Meeting adjourned 3:46