

Burlington City Arts Board Meeting Notes
Lorraine B Good Room, BCA Center
January 20, 2015
3:00pm – 5:00pm

Board members in attendance: Beth Montuori Rowles, Lori Rowe, Lee Bouyea, Sandy Berbeco, Billi Gosh, Michael Metz, Sherrill Musty, Barbara Perry, Dana vander Heyden,

Board members missing: Phillip Bosen, Sanjay Sharma, Pascal Spengemann, Rachel Kahn-Fogel, John Gonter, Dan Harvey, Bill Post, Leslie Black Sullivan

Staff in attendance: Doreen Kraft, Sara Katz, Gretchen Farrar, DJ Helleman, Christina Brooker
Guests: Jim Lockridge, Judy Kelly

Call to Order 3:11PM

1. Consent Agenda

- a. January's agenda was compiled by the ED. The Consent agenda format will be adopted by the BCA board to speed along board meetings.
- b. Beth proposed that the third bullet of the agenda be moved to a future meeting
- c. Michael moved to approve the consent agenda, which included an approval of the Agenda and Approval of the Minutes from the previous Board meeting. Billi Seconded. All in favor.

2. Public Forum

- a. Jim Lockridge expressed his desire for the BCA Board to be informed of the concerns of the performing arts community around issues of inclusion and diversity.

3. FY15 Financial Update

- a. A Year to Date Budget column has been added at the request of the board.
- b. Year to date revenue is tracking well. There is \$85,000 left to raise to meet the annual budget.
- c. Year to date expenses are lower than budgeted, partially due to Generator classes no longer being run through the BCA budget.
- d. There is an increase in community workshops that have associated revenue.
- e. Lee Bouyea asked for details on the relationship with Generator
 - i. Generator classes were offered through the BCA budget and software as a partnership

4. Nominating Committee Update

- a. The first Nominating meeting of the year was an informational meeting, in which the committee decided that official processes need to be refined. The board matrix will be completed after updated processes are defined, and brought to the full board for approval. The next meeting will be February 3 at 12:00PM.

5. Education Committee Update

- a. Revenue, student count, and class variety have all increased compared to last year
- b. Michael presented key statistics and metrics used by the Education team to measure success
- c. Lee asked how risk management is handled with such drastic growth
 - i. All changes have taken place incrementally, with the largest growth happening in filling classes to capacity, requiring minimal additional resources to date

6. Generator Update

- a. New Artistic Director is Lars Torres. The organization's board is coming together, and Generator hopes to start a woodshop within the next few months. BCA's role as a partner is to bring potential projects to Generator's attention as appropriate.

7. Director's Report

- a. DJ Hellerman reported and presented on the Warhol grant and artists. The grant funds exhibitions that are already programmed, and will help to add artist residencies.
- b. Doreen reported on the Plan BTV grant, which has 8 artists' projects so far. This grant will result in a study and document listing the current conditions as well as aspirations for the future of the South End Arts District. A draft video on the project was shown.

8. Other Business

- a. Dana reminded the board it is the last chance to sign up for the Spring trip to Honfleur France.