

**Burlington City Arts Board Meeting Minutes**  
**2<sup>nd</sup> Floor, BCA Center**  
**Tuesday, January 15, 2019**  
**3-5 pm**

**Attendance:** Sabah Abbas, Rachel Kahn-Fogel, Jeffrey Harkness, Lori Rowe, Bryan Parmelee, Laura McDonough, Billi Gosh, John Gonter, Dana vanderHeyden, Jackie Reno,

**Absent:** Beth Montouri-Rowles, Phillip Bosen, Orieta Glozheni, Milton Rosa-Ortiz, Barbara Perry, A.J. LaRosa, Lisa Lillibridge, Margaret Coleman

**Staff:** Doreen Kraft, Sara Katz, Melissa Steady, Zach Williamson, and Meara McGinniss

**Ex-Officio:** Mayor Miro Weinberger

**Call to order 3:05 pm**

**1. Consent Agenda**

- a. Agenda voted and approved.
- b. Minutes of Tuesday, November 20 2018 meeting voted and approved.

**2. Public Forum:** No public was present.

**4. Committee Updates**

**a. Education Committee-Melissa Steady**

BCA Studios broke all records this fall for participation and revenue. Winter/spring classes are filling up, more offerings than ever. Art From the Heart is serving 7,000 people a year at the UVM Medical Center, 7 days a week because of over 30 volunteers. Artist residencies at IAA and Sara Holbrook are going great. The annual Children's Art Show is coming up in March. Gallery Education is piloting a new adult program sponsored by AARP. John Gonter asked about capacity at the clay studio, Melissa explained that it is mostly constrained by shelf space, but there access is still available in the form of classes. Acquisition of 405 Pine is motivated largely by the need to create more access.

**3. Highlight Update-Zach Williamson**

The first year of Highlight was a success. Over 6,000 people attended the festival, 35 events in 18 locations. Zach discussed the strain on resources within BCA and capacity issues at the certain sites. More discussion with sponsors, partners and city leadership is needed to determine how it will structurally move forward in the future, but the community clearly wants an event on NYE.

**4. Financial Report-Laura McDonough, Treasurer**

Highlight has affected budget and fundraising for the year. Still have a ways to go to fundraise. Because of changes in temporary staffing, more of the budget will be used. Still need to raise 145,000 for FY19.

### **5. Board Mentor Program-John Gonter**

Five newest board members have been matched with senior members of the board. Board mentors will reach out to their mentees and provide a skill matrix and committee descriptions.

### **6. 405 Update-Doreen Kraft**

Update on the BCA Foundation Board's progress on feasibility for acquiring 405 Pine Street.

### **7. Other Business**

- a. Billi Gosh spoke on behalf of the Development Committee and reminded board members to turn in board pledge forms if they haven't already.
- b. Doreen Kraft addressed the date of the forthcoming joint board retreat and promised a confirmation this week.

**Meeting adjourned 4:55.**