

BCA Board of Directors Meeting Minutes

May 17, 2022

3:00-5:00 pm

BCA Center, 2<sup>nd</sup> Floor

Advisory Board of Directors Voting Members in attendance: Lori Rowe(absent), Lisa Lillibridge, Billi Gosh, Laura McDonough, Dana vanderHeyden, Bryan Parmelee, Patrick Shank, Jeffrey Harkness, Rachel Kahn-Fogel, Milton Rosa-Ortiz(absent), Taylor Gamache (absent), Mildred Beltre(absent), Barbara Perry(absent)

Staff present: Doreen Kraft, Sara Katz, Heather Ferrell, Joyce Cellars, John Flanagan, Melissa Steady, Meara McGinniss, Colin Storrs

Meeting called to order at 3:08

1. Consent Agenda—Billi moved to accept, Jeffery seconded. All were in favor.
  - a. Approved Agenda
  - b. Approved Minutes of March
2. Public Forum – No public was present
3. Nominating committee-The nominating committee presented three potential board members, recommending them all. Lisa Lillibridge moved to approve Katelyn Paddock, Rachel Kahn-Fogel seconded the motion and all were in favor. Rachel Kahn-Fogel moved to approve Robin Pierce, Billi Gosh seconded the motion and all were in favor. Dana vanderHeyden moved to approve Deb Wilkinson, Rachel Kahn-Fogel seconded the motion and all were in favor. great storyteller and committed donor.
4. Doreen updated the board on REIB training. The city has refunded the department, set up a new schedule for employees, have not set a date for boards and committees yet. The Executive Committee is discussing bringing in an equity consultant.
5. Committee Reports:
  - a. Equity and Belonging –Committee reported about their latest meeting including a public forum response to the 1% for Public Art ordinance. The committee discussed BCA’s relationship to the public art and the performing arts.
  - b. Development Committee-On track for meeting all of our fundraising goals. Received an anonymous \$35,000 gift recently. Spring appeal is performing very

well. Two events are being planned for the fall. Virtual auction was a success, raised \$27K, \$6 of which was paid out to artists.

- c. Public Art- Patrick Shank presented the new Public Art Guidelines then asked the board for a motion to approve them.  
Jeff Harkness made the motion which was seconded by Laura McDonough. All were in favor.
6. Financial Report-Class registrations have been really strong. Fundraising has been strong. Expect to end the fiscal year with savings on the expense side due to employee attrition.
7. Director's Report-Sara reviewed upcoming public art projects. Doreen updated the board on 405 project. JazzLab is back as part of Burlington Discover Jazz fest which begins on June 3.
8. Board voted to go into Executive Session at 4:35 pm. Laura McDonough read aloud the director's evaluation that Lori Rowe had drafted, based on Doreen Kraft's self-evaluation. The board discussed the highlights of the letter and did not make any revisions. Billi Gosh then made a motion to approve the evaluation letter as presented, which was seconded by Dana vanderHeyden. The board then voted to approve the evaluation letter and submit to the Mayor's Office. Laura McDonough then entered a motion to come out of executive session, which was seconded by Lisa Lillibridge.
9. Dana moved to adjourn at 4:53, seconded by Rachel Kahn-Fogel. All were in favor.

BCA's mission is to nurture a dynamic environment through the arts that makes quality experiences accessible regardless of economic, social or physical constraints. We do this by:

- Supporting and promoting Vermont artists and advancing the creation of new work
- Offering a wide spectrum of arts education and engagement opportunities
- Presenting exhibitions and events that place Burlington in a global context, promote critical dialogue and encourage local participation
- Serving as the City of Burlington's cultural planner by making the arts integral to the area's economic and civic development, urban design, and livability.