

**BCA Development Committee Meeting Minutes**  
**June 5, 2023**

Members of Committee: Billi Gosh (Chair), Laura McDonough, Lori Rowe, Deb Caulo, Susan Skalka, Robin Pierce(absent)

Staff: Joyce Cellars, Meara McGinniss, Elena Rosen

1. Billi Gosh called the meeting to order at 12:05 Lori moved to accept the agenda, Laura seconded. All were in favor.
2. Public forum-No public present
3. Joyce will send out fundraising totals to the committee once the numbers are finalized.
4. New board member Livia DiMarchis will be joining the Development Committee. The committee decided to schedule out it's meetings for the rest of the summer.
5. Meara will send out the Twilight Social guest list to the committee for review and suggestions. Meara gave updates on the catering for Twilight Social and the committee discussed the art-making activity. A suggestion was made to reach out to a local company for a fabric donation.
6. Lori Rowe made a motion for the committee to vote on the annual fundraiser being held at Hula on October 12<sup>th</sup>. Laura McDonough seconded it and all were in favor. The committee decided that personalized notes on the invitations would help draw people in and agreed to help write them and that adding testimonials could do the same. The time for the event was discussed and 5:30-7:30 was suggested as the most accessible to the most people. The committee reviewed the list of possible caterers and decided that heavy, passed apps would be the most successful. The committee agreed that if there were stationary apps they needed to be well replenished. Meara will get catering quotes from Fin and the Great Northern. Seating options were discussed.
7. The committee will review the list of sponsors and hosts from last year(in the Google doc) and brainstorm some ideas for this year.
8. The committee will meet at 11am on June 12.
9. A motion was made to adjourn at 1:12 by Lori Rowe, seconded by Deb Caulo-all were in favor.

**BCA's mission is to nurture a dynamic environment through the arts that makes quality experiences accessible regardless of economic, social or physical constraints.**

**We do this by:**

- Supporting and promoting Vermont artists and advancing the creation of new work
- Offering a wide spectrum of arts education and engagement opportunities
- Presenting exhibitions and events that place Burlington in a global context, promote critical dialogue and encourage local participation
- Serving as the City of Burlington's cultural planner by making the arts integral to the area's economic and civic development, urban design, and livability.