**Burlington City Arts Board Meeting Minutes**

**4th Floor, BCA Center**

**Tuesday, June 19, 2018**

**3-4 pm**

**Attendance:** Leslie Sullivan, John Gonter, Bryan Parmelee, Laura McDonough, Dana vanderHeyden, Margaret Coleman, Michael Metz, Beth Montuori Rowles, Lori Rowe, Sabah Abbas, Jackie Reno, Jeffrey Harkness

**Absent:** Rachel Kahn-Fogel, Phillip Bosen, A.J. LaRosa, Milton Rosa-Ortiz, Orieta Glozheni, Lisa Lillibridge, Barbara Perry, Billi Gosh

**Staff:** Doreen Kraft, Sara Katz, and Meara McGinniss

**Ex-Officio:** Mayor Miro Weinberger

**Call to order 3:05 pm**

**1. Consent Agenda**

a. Approve Agenda

b. Agenda voted and approved as follows: Leslie Sullivan-Yes, Bryan Parmelee-Yes, Laura McDonough-Yes, Dana vanderHeyden-Yes, Margaret Coleman-Yes, Michael Metz-Yes, Beth Montuori Rowles-Yes, Lori Rowe-Yes, Sabah Abbas-Yes, Jackie Reno-Yes, Jeffrey Harkness-Yes

c. Approve Minutes of May 15, 2018 meeting with revision of corrected date

d. Minutes voted and approved as follows: Leslie Sullivan-Yes, Bryan Parmelee-Yes, Laura McDonough-Yes, Dana vanderHeyden-Yes, Margaret Coleman-Yes, Michael Metz-Yes, Beth Montuori Rowles-Yes, Lori Rowe-Yes, Sabah Abbas-Yes, Jackie Reno-Yes, Jeffrey Harkness-Yes

**3. Introduction of New Board Members**

a. Sabah Abbas, Jeffery Harkness, Jackie Reno

**3. Public Forum**

a. David Schein introduced himself and described a group that he is involved with that is interested in advocacy for artists issues including group medical insurance for artists and live/work space. This group feels that BCA’s focus is weighted towards the visual arts. They plan to attend the next board meeting.

**4. Fiscal Year 18 Financial Report**

a. Hoping to raise $25,000 at Saturday’s Art Auction. This is about what BCA needs to raise before the end of the fiscal year.

b. Corporate donations have been trending up, thanks to the All in for Art campaign and Jill Badolato, who has applied for the Development Director position and has been spearheading the All in for Art campaign which has been targeting businesses in the South End for donations to the BCA scholarship fund.

c. Programming has expanded in all departments. Programming is our biggest fundraiser.

d. Michael Metz expressed concern about not making goals in the area of Major Gifts. Doreen discussed the difficulty of building the relationships necessary for Major Gifts without a Development Director in place.

e. Board would like a list of local business that have given, many of the board members feel they have good ties to the business community. A list will be circulated.

**4. Director’s Report**

a. The art auction is on Saturday, Lori Rowe is hosting.

b. 405 Pine Update-Feasibilty study has been held up, but is set to happen this summer. Meanwhile, Prestige is moving out at the end of the month so raw space will be available for rental.

c. Thank you to Michael and Denise for hosting a very successful Art from the Heart party, it was lovely and raised over $10,000.00.

d. A round of informal interviews with Development Director candidates has taken place, the next round should happen in the next three weeks. Interviews will be open to board and staff.

**5. Committee updates**

a. Education Committee Report given by Michael Metz. This year has been the second strongest year ever enrollment wise. The biggest issue facing the education team is capacity.

Adjourned at 3:55 pm