

## Application Overview and Requirements

### 1. APPLICANT INFO

Name (name of entity who will receive a check for the funds)  
Physical Address (physical address of residence, owned business, studio or workshop)  
Mailing Address if different than physical  
Applicant Email  
Applicant Phone Number  
Applicant Website  
Project Discipline  
Total Project Cost  
Amount of Grant Request

Brief Description of your proposed project, no more than two sentences

### 2. NARRATIVE

I. Individuals: Please provide a brief bio of the primary applicant and any other key individuals participating in the project. 1500 characters max

Organizations: Please provide a brief description of your organization's activities and information about who participates in your programs annually, including number of artists, number of individuals, number of youth, demographics and geographic area served. Also provide a brief bio of the director and any other key individuals who will make this project happen. 3000 characters max

II. Describe your proposed project: what are your goals, who will be involved, and what will be the artistic outcome? 3000 characters max

III. What need in the community will this project help meet? 3000 characters max

IV. Individuals: How will this project promote diversity, equity, and inclusion in and through the arts? Will the project offer community members opportunities to increase cross-cultural awareness, and if so, how? What demographics will benefit the most? 3000 characters max

Organizations: How does your organization strive to promote diversity, equity, and inclusion? What steps will your organization take in the next year to increase the cultural competency of staff/board/volunteers who are delivering your programs? What steps will the organization take to increase accessibility to your programs for diverse members of the community? 3000 characters max

V. Describe the public presentation you envision for this project. Include the owner of the venue/location, the venue name/location(s) and accessibility features. Also tell us whether or not your project has confirmed permission from the owner to use the venue/location. 1500 characters max

VI. Describe a past project that you considered successful. How many people participated and what communities were served? 1500 characters max

VII. How will you publicize your project? 500 characters max

3. **WORK SAMPLES.** Applicants may supply up to 10 work samples including links and uploads. Descriptions are also required. Title uploaded files as follows: Applicant Name\_Description
4. **PROJECT BUDGET.** Applicants are required to use a template to enter project budget, available for download.