

**BCA Executive Committee Minutes**  
**Wednesday, October 21, 1pm**  
**Held via Zoom**

Executive Committee

Members: Lori Rowe, Billi Gosh, Lisa Lillibridge, Laura McDonough, Jaqueline Posley, Beth Montuori Rowles

Staff present: Doreen Kraft, Sara Katz, Meara McGinniss

1. Approve agenda and minutes of the June meeting-Moved by Billi, seconded by Laura. All in favor.
2. Public Forum- No public present.
3. Establish a regular meeting schedule-Lori proposed the alternating third Tuesday from the board meetings. December 15<sup>th</sup>, February. Sara proposed the Tuesday before the board meeting. Laura proposed the second Tuesday of every month at 3pm. Financial report wouldn't be done until the 3<sup>rd</sup> week. Everyone is in agreement on the second Tuesday of the month, the next meeting will be November 10. Meara will send out calendar invites to the committee for meetings through the end of the fiscal year.
4. Nominations for the board and verification for Honorary and Emeritus board member. Three members-Dana vanderHeyden, Rachel Kahn-Fogel, Barbara Perry. Lori has not heard back from Barbara, but she will likely stay. Billi moved to retain Dana and Rachel as honorary board members, seconded by Lisa. All in favor. Beth Montuori Rowles' term is up in November at which time she will have to be voted on as an Honorary board member. Barbara's vote will happen at the November 10 meeting as well. Potential board member applications were sent out to the nominating committee(New members: Patrick Shank, Mildred Beltre Martinez. There was a third application that got lost in the shuffle of early Covid, Lori reached out but never heard back-Doreen would like her to try again. Patrick has a legal background, Mildred has served on the exhibitions committee for years. Lisa highly recommends Mildred, calling her exceptional. Interviews will be scheduled the week after the election. Doreen reminded that we have to include a representative from the mayor's office in the interviews. We have to remind them of any changes. Need to be in touch with Jordan Redell-Lori will email. Diversity is the highest priority. Lori will reach out to the committee/mayor's office with the new slate of officers and ask to set up a time for interviews.
5. Diversity on the board-Doreen The REIB committee is reviewing all of the policies and procedures within the city to understand how decisions are made in terms of hiring, firing, programmatic, committees and commissions. We are subject to the same rules as commissions, so we will do this review process as a board. We will be ahead of the city, because our recruitment is on a different timeline. Jacqueline pointed out that meetings are not set up for working millennials, preventing age and economic diversity. What are better times? During lunch hour or after 5. Committee work is a great entry into board involvement and maybe there is greater flexibility. Doreen suggested looking at the application to review timing as a gatekeeping-look at the applications through the lens of this diversity question. It was decided to ask "What times are you available to meet?" during the interview instead of asking if the candidate is available for already set times.
6. Discussion concerning Public Forum RFP-Sara  
The "Public Forum" project is now called "4x8". A group of artists in the community wrote a letter with a list of requests asking BCA to make changes and provide accountability. Milton responded, but did not intend to get out in front of the board. Doreen suggested that Milton respond in conversation. Not how we usually operate as a board. Lisa-Is Milton on a city committee? Doreen-It is being coordinated through Tyeastia's office but it is a community committee. Lori and Jacq were not bothered by Milton responding without input from the

Executive Committee. Lots of questions-would best be answered by a committee. Four board members-Jon, Milton, Jacqueline, Lisa-expressed interest in a response and a DEI committee. A formal standing committee must be voted on by the full board. Laura-What happened to the city email addresses? Doreen-What if we set up one email address for formal communications from the board? One address maintained by one or two board members.

The 4x8 project was “renovated” it was put out, no submissions have arrived yet. Lots of outreach is being done to individuals and organizations that may have more contacts. We are not sure why people are not as interested. There are a lot of other things going on, lots has changed and people are thinking differently. Doreen thinks it may be that BIPOC artists are in high demand and have a lot of work right now. The RFP was filtered through the City Attorney’s office and the language may be off putting to some.

7. Agenda for November BCA Advisory Board Meeting-Will create at November 10 meeting.
8. Motion to adjourn, seconded Lisa, all in favor-2:13

**BCA’s mission is to nurture a dynamic environment through the arts that makes quality experiences accessible regardless of economic, social or physical constraints. We do this by:**

- Supporting and promoting Vermont artists and advancing the creation of new work
- Offering a wide spectrum of arts education and engagement opportunities
- Presenting exhibitions and events that place Burlington in a global context, promote critical dialogue and encourage local participation
- Serving as the City of Burlington’s cultural planner by making the arts integral to the area's economic and civic development, urban design, and livability.