Advisory Board of Directors
Staff Present: Doreen Kraft, Sara Katz, Melissa Steady, John Flanagan, Sally Shepardson, Meara McGinniss, Zach Williamson, Jill Badolato, Chris Vaughn

Called to Order at 3:00
1. Consent Agenda
   a. Approve Agenda
   b. Approve Minutes of November 19 meeting
      Unanimously approved.
2. Public Forum
   No public was present.
3. Board Photo
   Board photo was taken by John Flanagan in the Clay Studio.
4. Highlight
   Zach Williamson presented a re-cap and slide show on Highlight 2019 including the Bright Idea Projects, community partners, and curated programming. Board members asked about the financial success and Zach explained that we did not quite reach our ambitious fundraising goal but surpassed our conservative ticket goal, so in the end, the event was financially successful.
5. BCA Community Fund Grant
   Sara Katz gave an overview of the grant process as it goes into its 5th year. The Community Fund Grant is not a creation grant (available from VAC), rather it is intended to help fund projects and organizations that interface directly with the community. While sharing some images and stories from past grant recipients, Sara explained some of the restrictions on who can apply, including being limited to Burlington based artists and organizations. Artists affiliated with an institution that provides support (student, etc.) are not eligible for grant funding. More funding would allow the grant size to grow, but not the number of grants—this would require increased administration time to manage. Stipends for panel members could lower barriers to participation and increase diversity—filling the panels has been challenging. The next round of grant applications opens soon.
   Laura McDonough gave a summary of the 12.31 financial report, highlighting the low number in the Board Donations category and explained that the Miscellaneous Revenue-Reimbursement category reflected the insurance reimbursement for the mural restoration that was completed through BCA funding. Hospital art sales were higher than expected. Overall, things are looking good.
7. **Director’s Report** Doreen Kraft brought the board up to date on the acquisition of 405 Pine, sharing that we have borrowed $2 million from Mascoma Bank.

8. **Meeting adjourned 4:25.**

BCA’s mission is to nurture a dynamic environment through the arts that make quality experiences accessible regardless of economic, social or physical constraints. We do this by:

- Supporting and promoting Vermont artists and advancing the creation of new work
- Offering a wide spectrum of arts education and engagement opportunities
- Presenting exhibitions and events that place Burlington in a global context, promote critical dialogue and encourage local participation
- Serving as the City of Burlington’s cultural planner by making the arts integral to the area’s economic and civic development, urban design, and livability.